

## Part 1: Statement of Intent

At Medisort Limited, we are committed to providing and maintaining a working environment that ensures the Health and Safety of our employees, customers, contractors and visitors. We aim to prevent accidents and illness by making sure that Health and Safety considerations are at the heart of everything we do. To make this happen, we encourage everyone who works at Medisort to actively take part in and support this policy. Our employees and sub-contractors are of paramount importance. The Directors recognise that the talent and energy of the men and women, who work for Medisort, are its most valuable assets. Overall responsibility for Health and Safety lies with the Managing Director. We will keep all personnel advised as to their responsibilities and those of the Company, in respect to health and safety matters.

Medisort Limited recognises and accepts its responsibilities under the Health and Safety at Work Act 1974 and its Regulations which affect its activities. To comply with associated regulations Medisort Ltd will, so far as is reasonably practicable:

- Provide the necessary information, instruction, training, and supervision to ensure the Health and Safety of its employees and others.
- Provide and maintain plant and equipment with systems that are: safe and without risk to health; a safe place of work and a safe system of work.
- Provide financial resources and support needed to meet these objectives and the systems that are in place.
- Ensure that effective planning, control, and monitoring of all sites are maintained.
- Identify substances that are potentially hazardous to health and make sure arrangements are made to control the risks they pose.
- Make sure we have effective arrangements in place to deal with injuries and reduce the effects of any incidents that could result in injury, ill health or damage to the environment.

The support of employees in Medisort and others is necessary to achieve the objectives of the Health and Safety Policy and the Directors of Medisort make it clear that Health and Safety is a responsibility of equal standing with all other responsibilities. We will strive to improve the health and safety culture throughout the Company at all levels.

## Part 2: Responsibilities for health and safety

Overall responsibility for health and safety	Stuart Brittle
Day-to-day responsibility for ensuring that this policy is put into practice	Ryan Muir
The following people have responsibilities in the following areas	<a href="#">H001.1 i5 H&amp;S Organisation duties roles and responsibilities</a>

## Part 3: Arrangements for health and safety

Arrangements	Document Reference or Evidence
Risk Assessment	<a href="#">H002 Risk Assessment Procedure</a>
Communication of policy	<a href="#">E003.4 Communications</a>
Training of employees	<a href="#">P003.8 New Starter Training Pack</a> <a href="#">V001 Driver Induction Training Pack</a> <a href="#">P102 Toolbox talk signing sheet</a>
Consultation with employees	Integrated Management Review Daily Morning Meeting, Health & Safety Tuesdays
Fire Safety	<a href="#">H004 Fire Safety Procedure</a>
Manual handling assessment and policy	<a href="#">H002.8 Manual Handling Procedure</a>

	<a href="#">H002.8.7 Pushing Pulling Assessment</a>
sub-contractors (CDM Regulations)	H003.3 Contractor Safety Instructions and Declaration H003.24 Contractor Approval H&S Questionnaire H003.25 Contractor, Agency or Temporary Worker Induction Checklist
Evacuation & Emergency Procedures	H011 Accident Management Plan LH D003 LH Emergency Response
Accident, Investigation and Near Miss Procedures	H011 Accident Management Plan LH H006.01 Accident Reporting Form H006.02 Near Miss Report
Work equipment selection and maintenance	E007.2.2 Best Available Techniques Assessment H003.30 Maintenance Daily Weekly Checklist H003.32 Maintenance Monthly Checklist H003.33 Maintenance Quarterly Checklist H003.34 Maintenance Annual Checklist V010.4 Vehicle Maintenance Schedule
Personal Protective Equipment	H009 Personal Protective Equipment Management Procedure P003.6 Uniform - PPE Issue Record
Hazardous substances (COSHH),	H002.7.1 to H002.7.15
Display Screen Equipment (DSE)	H002.9 Display Screen Equipment Assessment
Welfare Facilities	P025 Welfare Facilities Policy
First aid	H002.12 First Aid

This policy will be subject of an annual review to ensure its continued effectiveness.



**Stuart Brittle**  
Managing Director  
April 2023